

**TITLE 3****MUNICIPAL COURT<sup>1</sup>****CHAPTER**

1. CITY JUDGE.
2. COURT ADMINISTRATION.
3. WARRANTS, SUMMONSES AND SUBPOENAS.
4. BONDS AND APPEALS.

**CHAPTER 1****CITY JUDGE****SECTION**

3-101. City judge.

**3-101. City judge.** The city judge shall serve for the same term as the mayor who appoints him and until his successor is appointed and qualified. The compensation of the judge is to be set by council prior to the beginning of the judge's term of office. (1995 Code, §3-101, modified)

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<sup>1</sup>Charter references

Absence from office: § 13.

Powers: § 13.

## CHAPTER 2

### COURT ADMINISTRATION

#### SECTION

- 3-201. Maintenance of docket.
- 3-202. Imposition and remission of fines and costs.
- 3-203. Disposition and report of fines and costs.
- 3-204. Disturbance of proceedings.
- 3-205. Trial and disposition of cases.

**3-201. Maintenance of docket.** The city judge shall keep a complete docket of all matters coming before him. The docket shall include for each defendant such information as his name; warrant and/or summons numbers; alleged offense; disposition; fines and costs imposed and whether collected; whether committed to workhouse; and all other information that may be relevant. (1995 Code, § 3-201)

**3-202. Imposition and remission of fines and costs.** (1) In all cases heard and determined by him or her, the city judge shall impose court costs in the amount of one hundred dollars (\$100.00). One dollar (\$1.00) of the court costs shall be forwarded by the court clerk to the state treasurer to be used by the administrative office of the courts for training and continuing education courses for municipal court judges and municipal court clerks. Said court costs are separate from any fines assessed and are separate from the state and local litigation taxes collected by the city.

(2) In addition, the court shall levy a local litigation tax in the amount of thirteen dollars seventy five cents (\$13.75) in all cases in which the state litigation tax is levied. (1995 Code, § 3-202, modified, as replaced by Ord. #532, Sept. 2010 *Ch1\_02-11-21*)

**3-203. Disposition and report of fines and costs.** All funds coming into the hands of the city judge in the form of fines, costs, and forfeitures shall be recorded by him and paid over daily to the city. At the end of each month he shall submit to the city council a report accounting for the collection or noncollection of all fines and costs imposed by his court during the current month and to date for the current fiscal year. (1995 Code, § 3-203)

**3-204. Disturbance of proceedings.** It shall be unlawful for any person to create any disturbance of any trial before the city court by making loud or unusual noises, by using indecorous, profane, or blasphemous language, or by any distracting conduct whatsoever. (1995 Code, § 3-204)